



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

16 December 2020


**DIVISION MEMORANDUM**  
DM No. 400, s. 2020

**PRESS RELEASE FIELD CORRESPONDENTS SCREENING**

**To:** OIC-Assistant Schools Division Superintendents, CID and SGOD Chiefs, Public Schools District Supervisors, School Heads, Teaching and Non-Teaching Personnel, and Others Concerned

1. To create a pool of correspondents from the schools, this Office invites interested **teaching and non-teaching personnel** to join the **SDO Quezon Press Release Field Correspondents (Quezon-PREFICs) Team**.
2. The **Quezon-PREFICs would-be members** shall be the arm of the SDO in gathering news-worthy events from the field, and writing Press Releases for the Division for online publication in the SDO website and/or DepEd Tayo Quezon page.
3. This **pool of field correspondents** shall be the official partners of the Division Information Officer (DIO) in the preparation and dissemination of **timely and quality reports** about Division programs/activities for public information.
4. Qualified personnel are those who:
  - a) can write articulately both in English and Filipino;
  - b) have relevant experience in news writing and/or journalism.
5. Interested personnel from the schools may submit their intention and pertinent information to become part of the Quezon-PREFICs through: [tinyurl.com/PREFICintent](http://tinyurl.com/PREFICintent), until **January 8, 2021 (Friday)**. Names of applicants who would pass the screening process shall be issued on a separate Memorandum.
6. Immediate and widest dissemination of this Memorandum is desired.



  
**ELIAS A. ALICAYA, JR., EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
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